



TNRD Advisory Planning Commission Terms of Reference

Purpose

The Advisory Planning Commission (APC) has been established to advise the Thompson-Nicola Regional District (TNRD) on a diverse range of planning and land use matters across all rural electoral areas, including applications to rezone and changes to official community plans.

Scope of Considerations

The APC may also be called to comment upon the creation of, or comprehensive review of any:

- zoning and other land use bylaws and applications to change these bylaws;
- official community plans and amendments to these plans;
- major or comprehensive temporary use and variance permits;
- development proposals or referrals with potential impact on resources; and
- any other matter that the Board of Directors may delegate to the APC.

In their review of the preceding, the Commission may be asked to comment on the following:

- TNRD policies and regulations;
- impact of the proposal on the subject lands and surrounding areas; and
- effect of a proposal on resources, sustainability, and the long term well-being of the region.

Membership

The Commission shall consist of twelve volunteer members representing ten TNRD Electoral Areas, one from eight EAs and two each from the two more populous EAs. Appointments will typically be for four years. A Chair shall be elected from the Commission membership at the first meeting of each year and shall also be entitled to vote. Members shall:

- be residents of, or own land in the TNRD;
- have a basic understanding of BC's planning framework;
- be familiar with and committed to the objectives of the APC;
- available to attend most meetings;
- have the ability to objectively review complex applications and planning considerations; and,
- have access to a computer and email in order to receive and respond to communications and information regarding meetings.

Meeting Procedures

The APC shall meet four or five times per year, typically at the TNRD Kamloops offices at 465 Victoria St. These meetings are open to the public. Commission members may attend these meetings via telephone or online. The Commission shall be administered by TNRD Development Services with executive and secretarial support provided by the TNRD. An agenda for the APC will be prepared and mailed/emailed to members one week in advance of a meeting. Finally, APC members having a pecuniary interest in an application or who are personally affected by an application must step aside from the discussion and subsequent vote on that particular matter.