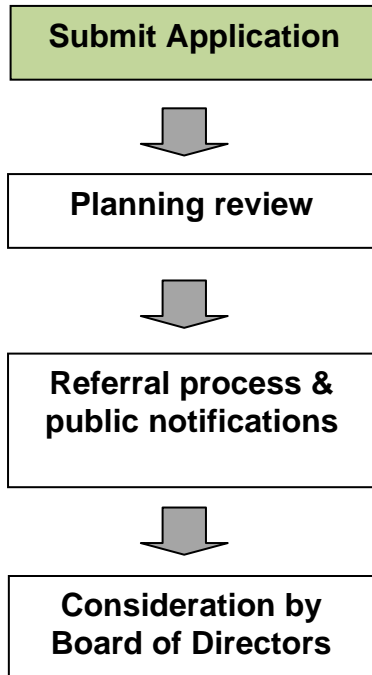




# Development Variance Permit FAQ Sheet



## *What is a Development Variance Permit (DVP)?*

It is a permit to vary specific conditions within a zoning or other land use bylaw such as building height, parking, setbacks, etc. If approved, the DVP is registered on the parcel's title. Development on the property must conform to all TNRD regulations except where varied or relaxed in accordance with the DVP. Note that a DVP cannot change or vary permitted use, density, or floodplain requirements.

## *Who can apply for a DVP?*

A property owner or agent having written authorization from the owner may submit an application.

## *How do I apply?*

An application package can be obtained from Planning Services or our website [www.tnrd.ca](http://www.tnrd.ca). It must be submitted to Planning Services along with all applicable fees and additional information for processing and referral.

## *How much will an Application cost?*

The DVP application fee is \$500. Additional information including professional reports may be required to support your application; all costs related to the application are the responsibility of the applicant.

## *How long does Application processing take?*

An application typically takes +/-3 months to complete. Approval time is affected by application completeness, accuracy and compliance with other referral agency or regulatory requirements.

## *Is there a public process?*

Yes, a notification letter is sent to land owners within a 100m radius of a property under application. There is no formal public hearing; however, the public may submit written comments to the Board of Directors.

## *Who approves a DVP?*

TNRD Board of Directors vote to approve (or deny) a DVP by resolution.

## *What happens to your Application?*

The general process is outlined in the adjacent flowchart. Please note many applications involve more detailed procedures, correspondence and/or requirements.

Please contact Planning Services before you submit an application. We are available to discuss your proposal, details of the process involved, possible alternatives; as well as to answer your questions. An application is a process of *evaluation*; approval is not ensured. Your application will be processed in accordance with TNRD Development Procedures Bylaw.